

June 30, 2003

**FINAL  
CONSOLIDATED ANNUAL PERFORMANCE REPORT  
FOR COMMUNITY DEVELOPMENT,  
HOME INVESTMENT PARTNERSHIP,  
AND  
EMERGENCY SHELTER PROGRAMS**

PROGRAM YEAR 2002

**ERIE COUNTY DEPARTMENT  
OF ENVIRONMENT AND PLANNING**

**LAURENCE K. RUBIN, COMMISSIONER**

**JOEL A. GIAMBRA, COUNTY EXECUTIVE**

**ERIE COUNTY, NEW YORK**

**ERIE COUNTY, NEW YORK –**

---

Erie County, New York – Urban County Consortium  
Annual Performance Report for 2002 Program Year

**URBAN COUNTY CONSORTIUM  
ANNUAL PERFORMANCE REPORT  
FOR  
PROGRAM YEAR 2002**

**TABLE OF CONTENTS**

<b>TITLE</b>	<b>PAGE</b>
Housing Needs Assessment .....	1
Annual Performance Indicators.....	6
Program Specific Requirements.....	17
Emergency Shelter Grant.....	17
HOME Investment Partnership .....	22
Community Development Block Grant .....	27
Assessment of Annual CDBG Performance .....	45
Attachment A: Annual Performance Report - HOME Program.....	49
Attachment B: HOME Match Report .....	50
Attachment C: CDBG Financial Summary Report – IDIS Report #C04PR26.....	51
Attachment D: Section 3 Report .....	55

**ERIE COUNTY, NEW YORK –**

**URBAN COUNTY CONSORTIUM  
ANNUAL PERFORMANCE REPORT  
FOR  
PROGRAM YEAR 2002**

**HOUSING NEEDS ASSESSMENT**

The U.S. Department of Housing and Urban Development recommends reiterating information on the housing and community development needs as part of the Annual Performance Report, so that the reader may analyze a jurisdiction's performance against the needs. Accordingly, the following summary information is provided from the County's 2000-2004 Consolidated Plan.

***Estimated Housing Needs, 2000-2004***

Determining the exact affordable housing need is difficult because the five-year consolidated plan utilized 1990 census data as the key data source. Since the Year 2000 Census will update the information the housing needs revealed in the consolidated plan are suspect. Nevertheless, the following table describes the housing "need" figures for the Erie County Consortium as obtained from the HUD 1990 Census Data Book.

**NUMBER OF LOW- AND MODERATE-INCOME  
HOUSEHOLDS REQUIRING HOUSING ASSISTANCE NEEDS**

<b>0-50% of Median Income</b>	<b>51%-80%</b>	<b>81%-95%</b>	<b>Total</b>
14,095	5,528	1,852	21,475

---

***Housing Affordability and Income Levels***

According to the 1990 Census, there are 49,089 households in the Consortium with household incomes at or below 95% of the median income for Erie County. Forty-four percent of these households have housing problems.

### ***Geographic Distribution of Minority and Low-Income Concentrations***

Figures 1 and 2 reflect the areas within the Consortium having high concentrations of low- and moderate-income households and minority concentrations, respectively.

### ***At-Risk of Homelessness***

In general, “affordable housing” is that in which a household pays no more than 30% of its income for housing, including utility costs. There are **probably between 20,000 and 25,000 households who are at risk of becoming homeless**, based on available data from the 1990 Census.

### ***Overcrowding***

According to HUD, as a percentage of all low- and moderate-income households, 3% of all renters and 2% of all owners live in overcrowded conditions. This translates into about 615 households.

### ***Waiting Lists For Housing Assistance***

The Erie County Department of Environment and Planning recently surveyed senior housing developments within the Consortium and determined that over 1,171 individuals were on the waiting lists. Belmont Shelter Corporation has approximately 1,433 families awaiting assistance through the Section 8 program servicing the Consortium area. There are 118 families and 23 elderly households on the waiting list for public housing operated through the Lackawanna Public Housing Authority. The average length of waiting is approximately seven years.

### ***Housing Needs of Homeless Persons***

The data source used to describe the homeless housing needs in 2000 was the Erie County Commission on Homelessness. The Commission surveyed homeless shelters and transitional housing in Erie County. A point in time data collection system was used to determine the counts of the number of men, women, and children who are in emergency shelters in Erie County. The following key characteristics were found:

- Emergency shelters are overcrowded.
- There is a severe shortage of transitional units in Erie County to serve the homeless population.
- The majority of the homeless populations are chronic substance abusers, seriously mentally ill, and veterans.

- More permanent supportive and non-supportive housing is needed.
- Most homeless shelter facilities are located in the City of Buffalo, while needs extend beyond the city limits.

### ***Housing Needs of Seniors***

The Erie County Department of Senior Services estimates that there are 1,751 elderly persons in the Consortium in need of supportive housing. Sixty-nine percent of these elderly households are frail elderly persons.

### ***Housing Needs of Persons with Mental Illness***

In 1993, the Erie County Department of Mental Health established a Housing Needs Committee. Their task was to survey mental health consumers and service providers to assess issues, problems, and future direction. The survey focused on those individuals determined to be severely mentally ill. The Committee reached consensus on the highest priorities for development. They are:

- More permanent housing with stipends, including increased access to Section 8 vouchers.
- Supports that may be necessary for individuals to stay in their homes, including flexible funding to broker supports.
- Single-room occupancy housing.
- Transitional housing.
- Short-term crisis housing.
- Housing for seniors, emotionally disturbed young adults.

### ***Housing Needs of Persons with Developmental Disabilities***

The State of New York Office of Mental Retardation and Developmental Disabilities estimates that there is a need to create additional new housing to serve 150 individuals with developmental disabilities in Erie County. The housing should be single-family homes that provide supportive services to 6 to 8 persons per home.

### ***Substandard Units***

The 2000-2004 Consolidated Plan utilized 1990 Census data and estimated 12,312 housing units occupied by low- and moderate-income households within the Consortium as having some form of physical defect. This figure is broken down further as follows:

Rental Units occupied by Small Households	-	1,000 Units
Rental Units occupied by Large Households -		200 Units
Rental Units occupied by Elderly Households	-	7,427 Units
Owner-Occupied Units - All Household Groups	-	3,685 Units

The total of 12,312 represents 11% of the total housing stock within the Consortium as reported in the 1990 Census.

### ***Rental Housing***

**Fair Market Rents (FMRs)** are estimates of the rent plus utilities that would be required to rent privately owned, decent, safe, and sanitary rental housing of a modest nature with suitable amenities. The rent figures do not necessarily reflect current asking rents, but rather the upper limits of rents that can be used in the negotiations for Section 8 contracts. The following table shows the current FMR levels as established by HUD for 2002.

FAIR MARKET RENTS			
Size	FMR	Size	FMR
STUDIO	\$426	4BR	\$851
1BR	\$504	5BR	\$978
2BR	\$608	6BR	\$1,106
3BR	\$758		

### ***Ownership Housing***

According to the 1998 Money Magazine “Best Places To Live” rankings, Erie County was viewed as having the second most affordable housing of all large metropolitan areas located in the northeastern sector of the United States. The median housing price was \$84,000 as compared to \$110,590 in the northeast sector.

A general estimate comparing median price to Census adjusted household income figures suggests that approximately 30% of all households residing in the Consortium can afford to purchase a median-priced house.

### ***Assisted Units***

In 2001 there were approximately 1,237 assisted (non-public source housing) housing units within the Erie County HOME Consortium. This included 454 federally assisted units for the elderly and 711 federally assisted family units. The majority of those assisted are very-low income white households.

Lower-income households are additionally assisted by the City of Lackawanna Housing Authority, which manages 491 conventional public housing units.

Belmont Shelter Corporation contracts with the Erie County PHA Consortium for the management of the Consortiums Section 8 rental assistance program. Belmont currently assists, under Section 8 contracts, 1,084 households within the Erie County Community Development Block Grant Consortium.

### ***Facilities and Services for the Homeless and At-Risk, and Those with Special Needs***

In 2001, Erie County had 1,913 beds/units for the homeless and at-risk population. Approximately 90% of the units were located within the boundaries of the City of Buffalo. Most, if not all, of the meal programs for the homeless and near homeless are also located in the City. All emergency shelters in Erie County are at or near capacity and others maintain a waiting list.

## ANNUAL PERFORMANCE INDICATORS

### *Resources Made Available within the Erie County Consortium*

As noted earlier, an estimated 12,312 housing units within the Erie County HOME Consortium are in need of rehabilitation. Over the past four years a substantial amount of CDBG and HOME funds were allocated toward housing rehabilitation and over 750 units assisted during this time period. The demand for aid, however, far out paces funding available. The sluggish economy, age of housing stock, and increasing construction costs are all factors which combine to create a high need for funding assistance.

Affordable houses for first time home buyers remains out of reach to many low- and moderate-income households within the Consortium. It was previously noted that although Erie County ranks as one of the most affordable housing areas in the northeast, a low percentage of Consortium households could afford to purchase a home. Thus, the need for and popularity of the Erie County, and the Towns of West Seneca and Hamburg First Time Home Buyer Program is ever present. In 2002, 58 households purchased homes through the above programs, utilizing \$403,000 in HOME funds.

A related factor to increasing the supply of affordable houses in the area is the placement of senior households into senior citizen complexes and out of their present homes. This growing age group within Erie County occupies numerous smaller homes which can be affordable to the area's younger first time home buyers.

Unfortunately, the complexity, competitiveness for funding assistance, and high cost of building senior housing, limits the available units that can open up during any given year. This has a ripple affect on the supply of affordable housing.

The following tables show the various resources budgeted for rehabilitation/home ownership activities within the Consortium in the 2002 Program Year. This figure does not include funds unlinked to a county program or project. The total amount of County funds budgeted in 2002 for housing programs was \$2,564,638. This includes program delivery costs. By adding leveraged funds totaling \$553,586, County housing projects represented nearly \$3,118,224 in home purchase and rehabilitation activity. These were budgeted monies, not necessarily fully expended in the 2002 Program Year. The leveraged funds include those received from the Federal Home Loan Bank of New York for the Erie County First Time Home Buyer – Targeted Program, Lackawanna Housing Development Corporation, and Episcopal Church Housing Development Corporation.



**RESOURCES BUDGETED IN 2002 FOR NEW CONSTRUCTION**  
**(Includes CHDO)**

HOME	\$ 657,411	\$ 0
State Funds	\$ 0	\$ 466,474
Other Federal Funds	\$ 0	\$ 0
Tax Credits, Tax Exempt Bonds, Private Sources – Federal Home Loan Bank, and Conventional Lending	\$ 0	\$ 33,000
<b>TOTAL</b>	<b>\$ 657,411</b>	<b>\$ 499,474</b>

**RESOURCES BUDGETED IN 2002 FOR REHABILITATION, HOME  
OWNERSHIP, AND HOUSING PROGRAM DELIVERY**  
**(Includes CHDO)**

<b>Source</b>	<b>County-Controlled Funds</b>	<b>Approximate Outside Funds</b>
HOME – CHDO – 2002	\$ 0	\$ 0
CDBG, HOME Funds	\$ 1,907,227	\$ 0
State Funds	\$ 0	\$ 0
Other Federal Funds	\$ 0	\$ 0
Tax Credits, Tax Exempt Bonds, Private Sources – Federal Home Loan Bank	\$ 0	\$ 54,112
<b>TOTAL</b>	<b>\$1,907,227</b>	<b>\$ 54,112</b>

Non-profit service providers, the City of Lackawanna Housing Authority, and other organizations also received federal and state funds for housing programs. These funds flowed directly to the various organizations to benefit Erie County residents, contributing directly to the overall affordable housing delivery system.

## ***Investment of Available Resources***

The 2002 Consolidated One-Year Action Plan indicated an accomplishments target of assisting 187 households through the various CDBG and HOME housing rehabilitation and first time home buyers programs.

The following table illustrates the County's success in meeting those targets:

<b>Type</b>	<b>Action Plan Goal</b>	<b>Actual Households Assisted *</b>
Mobile Home Repair (MCE)	40	22
County Rehab – Emergency (ECE)	6	15
County FTHB** (FHE)	36	20
T. Hamburg – (FHB)**	10	14
Erie County – FTHB** – Targeted (FHJ)	0	7
County FTHB** – Village (FHV)	18	12
T. West Seneca – FTHB** (FWW)	7	6
County Rehab – Handicapped (HCE)	0	2
T. West Seneca Rehab – Handicapped (HCW)	0	0
County Rehab – CDBG (RCE, RCF)	12	24
County Rental Rehab (RCR)	0	11
County Rehab – Village – CDBG (RCV)	8	16
T. West Seneca Rehab – CDBG (RCW)	11	11
County Rehab – HOME (RHE)	16	7
County Rehab – HOME – Village (RHV)	10	3
T. West Seneca Rehab – HOME (RHW)	3	4
Utility Connection (UCE)	10	1
<b>TOTALS:</b>	<b>187</b>	<b>175</b>

\* **Assisted denotes completion of rehab work**

\*\* **First Time Home Buyer**

The 2000-04 Five-Year Plan identified various housing objectives. These included annual goal figures. Following is a comparison of these goal figures to actual accomplishments.

1. Objective No. 1: To preserve and increase the supply of decent, safe, and affordable housing for low- and moderate-income households.
  - Annual Erie County Owner-occupied rehab goal: 108 units  
2002 Accomplishment: 105 units
  - Annual Erie County Renter-occupied rehab goal: 5 units  
2002 Accomplishment: 11 units
2. Objective No. 2: Increase the number of low- and moderate-income homeowners.
  - Annual Erie County FTHB goal: 45  
2002 Accomplishment: 45
  - Annual Town of Hamburg FTHB goal: 9  
2002 Accomplishment: 14

As noted above, the County continued to expend funds through the 2002 water/sewer tap-in program. In September 2001 the Village Center Revitalization Program was initiated by the Erie County Executive. An Important component of this three-year pilot effort was the decision to target 40% of all housing program monies to villages, hamlet centers, cities, and the Town of West Seneca. This was recognition that the housing stock in these areas was older and that many neighborhoods had a high concentration of low- and moderate-income households. The units assisted under this effort are noted in the above table through the “Village” reference.

The previous table also notes the First Time Home Buyer – Targeted Program. This was initiated in December 2000 in partnership with HSBC Bank and the Federal Home Loan Bank of New York. It is a mortgage rate buy-down program and targeted to first time home buyers interested in purchasing a house in Erie County communities that currently have a higher average household income than the County as a whole. In 2002 seven households were assisted under this effort.

An additional housing project identified in the 2002 Action Plan pertained to housing counseling services. This project/service was carried out by the Belmont Shelter Corporation. The Action Plan’s goal was to assist 400 households within the Consortium in various matters relating to home ownership, mortgage counseling, and other housing matters.

The actual number of households assisted by Belmont in 2002 was 524.

Expenditures: The next table shows that \$1,488,953 was expended for completed units in 2002. An additional \$149,411 has been expended for housing projects currently underway. This information is for non-CHDO cases only.

### **CDBG AND HOME 2002 HOUSING EXPENDITURES**

	<u><b>Completed Cases</b></u>	<u><b>Underway Cases</b></u>	<u><b>Total</b></u>
West Seneca Rehab (HOME & CD)	\$ 127,717.00	\$ 41,807.00	\$ 169,524.00
County FTHB – New Construction	\$ 0	\$ 0	\$ 0
Lackawanna Rehab	\$ 0	\$ 0	\$ 0
County Rental Rehab	\$ 35,792.00	\$ 0	\$ 35,792.00
County FTHB – Existing	\$ 102,000.00	\$ 0	\$ 102,000.00
County FTHB – Targeted	\$ 35,000.00	\$ 0	\$ 35,000.00
County FTHB – Village	\$ 90,000.00	\$ 0	\$ 90,000.00
West Seneca FTHB – Existing	\$ 42,000.00	\$ 0	\$ 42,000.00
Hamburg FTHB – Existing	\$ 150,000.00	\$ 0	\$ 150,000.00
Utility Connections	\$ 2,440.00	\$ 0	\$ 2,440.00
County Emergency Rehab	\$ 101,290.00	\$ 0	\$ 101,290.00
County Rehab (CD & HOME)	\$ 270,050.00	\$ 27,469.23	\$ 297,519.23
County Rehab – Village (CD & HOME)	\$ 230,877.00	\$ 105,603.77	\$ 336,480.77
Mobile Home Rehab	\$ 94,820.00	\$ 16,338.00	\$ 111,158.00
CDBG Housing Program Delivery	\$ 206,967.00	\$ 0	\$ 206,967.00
<b>TOTALS</b>	<b>\$1,488,953.00</b>	<b>\$ 191,218.00</b>	<b>\$1,680,171.00</b>

### **Geographic Distribution of Investment**

The following table lists by municipality the total number of households assisted, as defined by a completed case between April 1, 2002 and March 31, 2003. The table includes cases completed with either CDBG or HOME monies. It is non-CHDO projects.

<b>MUNICIPALITY</b>	<b>(UCE) UTILITY CONNECTION</b>	<b>(RCE, RHE, RHW, RCF) HOME – OWNER REHAB</b>	<b>(RCR) RENTAL REHAB</b>	<b>(MCE) MOBILE HOME</b>	<b>(FHE, FHW, FHB) FTHB – EXISTING</b>	<b>(ECE) EMERGENCY</b>	<b>(RCV, RHV) REHAB – VILLAGE</b>	<b>(FHV) FTHB – VILLAGE</b>	<b>(FHJ) FTHB – TARGETED</b>	<b>(FHM) NEW CONSTRUCT -ION</b>	<b>(HCE) REHAB – HANDI- CAPPED</b>	<b>TOTALS</b>
Akron				1				1				2
Alden (T)		1		4	1							6
Alden (V)				2			1	1				4
Angola						1		1				2
Aurora		1			1							2
Blasdell					1							1
Boston												0
Brant					1							1
Clarence		2		2		2						6
Colden												0
Collins		2										2
Concord		2			1							3
Depew (Lancaster portion)		1						1				2
East Aurora						1		1				2
Eden		4				1						5
Elma		2										2
Evans		7			2	3						12
Farnham												0
Gowanda												0

MUNICIPALITY	(UCE) UTILITY CONNECTION	(RCE, RHE, RHW, RCW, RCF) HOME – OWNER REHAB	(RCR) RENTAL REHAB	(MCE) MOBILE HOME	(FHE, FHW, FHB) FTHB – EXISTING	(ECE) EMERGENCY	(RCV, RHV) REHAB – VILLAGE	(FHV) FTHB – VILLAGE	(FHJ) FTHB – TARGETED	(FHM) NEW CONSTRUCT -ION	(HCE) REHAB – HANDI- CAPPED	TOTALS
Grand Island		2			3	1			1			7
Hamburg (T)					13							13
Hamburg (V)												0
Holland												0
Lackawanna		2	8	2	3	1	6	3				25
Lancaster (T)		2			4							6
Lancaster (V)	1	1					2	2	1			7
Marilla											1	1
Newstead				11								11
North Collins (T)		3					1					4
North Collins (V)								2				2
Orchard Park (T)		1										1
Orchard Park (V)												0
Sardinia					1							1
Springville			3		1		1					5
Tonawanda (City)					1	1	4					6
Wales												0
West Seneca		15			6	4	5		5		1	36
<b>TOTALS</b>	<b>1</b>	<b>48</b>	<b>11</b>	<b>22</b>	<b>39</b>	<b>15</b>	<b>20</b>	<b>12</b>	<b>7</b>	<b>0</b>	<b>2</b>	<b>177</b>

### ***Other Actions Undertaken***

This section describes the County's and Consortium municipalities' efforts in carrying out other actions during the reporting period. Emphasis is placed on actions taken relative to public policy, intergovernmental cooperation, and affirmatively furthering fair housing.

<b><u>ITEM</u></b>	<b><u>ACTIVITY</u></b>	<b><u>STATUS</u></b>
1	Implement HUD \$1.00 Home Program in Erie County.	In 2002 Erie County purchased two \$1.00 homes in the region from HUD. They were immediately resold to non-profit organizations for resale, following rehab, to low/moderate income households. The rehab is expected to be completed in 2003.
2	Participate in various affordable housing open houses, seminars, and other outreach programs to promote various County housing programs. Brochures and information packets are updated annually.	An example of these activities is Erie County's participation at the Affordable Home Show conducted at Erie Community College in late March 2003.
3	Participate in the Erie County Fair Housing Partnership, Inc.	The Partnership published a Children's Book and sponsored a workshop in May 2002 on predatory lending issues. The Children's Book focused on housing discrimination matters.
4	Promote inclusion of affordable housing elements into local master plans.	In 1998, Erie County allocated \$750,000 for preparation of municipal master plans. One of the conditions to receiving the funds was that the local government must include an affordable housing element into their plan. In 2002 four municipalities completed their plans and nine are in various stages of completion. This pertains to Consortium communities only.
<b><u>ITEM</u></b>	<b><u>ACTIVITY</u></b>	<b><u>STATUS</u></b>

5	County funding for “Don’t Borrow Trouble” Campaign sponsored by the Urban League of Buffalo. The Program educates and assists individuals in dealing with predatory lending practices.	In 2002 Erie County provided a total of \$20,000 to the Legal Aid Bureau and Legal Aid Bureau for the Elderly. These monies were targeted to the “Don’t Borrow Trouble” Program.
6	Member of the Erie County Commission on Homelessness. The Commission is active in assessing the homeless needs in Erie County.	The Commission provides the data required for the Erie County Consolidated Plan Continuing Care/Gap Analysis and coordinates agency submission of applications for HUD Supportive Housing Program and Shelter Plus Care Program.

### ***Public Housing Improvements***

In 2002 there were two public housing authorities within the Consortium, being the Lackawanna Housing Authority, and City of Tonawanda Housing Authority.

The Lackawanna Municipal Housing Authority (LMHA) owns and operates the following:

Baker Homes	-	271 units (families and seniors)
Gates Homes	-	126 units (families and seniors)
Parkview Towers	-	94 units (seniors)

The complexes owned and operated by the Tonawanda Housing Authority are:

Colon/Kelly Complex	-	150 units
Arthur Albright Complex	-	64 units
Jacob Guzzett Senior Apartments	-	50 units

During the reporting period, the LMHA continued a **\$2,200,000** lead-based paint/asbestos removal program at Baker Homes. **One hundred seventy** of the **271** units were completed in **2000**, with final work expected to be complete in 2003. Other areas of improvement include new kitchen cabinets, door locks, community room renovations, new fireboard system at Parkview Towers and various smaller improvements.

The Tonawanda Housing Authority operates with State funding assistance. There were no modernization programs in 2002.



### ***Public Housing Resident Initiatives***

In 2002 the Lackawanna Municipal Housing Authority opened a new Educational Resource Center, at 216 Steelawanna Avenue, that will have programs geared toward Life Skills, Academic Enhancement, and Workforce Preparation.

The Recreation division of the LMHA has also enhanced these programs with computer training for seniors and numerous events for youth. The Housing Authority employs residents to work with these and other programs.

### ***Lead-Based Paint Hazard Reduction***

Programs established by the County to address the issue of lead-based paint are administered through the County's Department of Health, Department of Environment and Planning (DEP), and the Erie County Lab. The programs focus on education, screening for lead in children, inspection and removal of lead-based paint within households. In 2002 the Erie County Health Department's Childhood Lead-Based Paint Program responded to 477 referrals. The Department has indicated that the majority of these cases are in the City of Buffalo.

The Department of Health educates the public on the hazards of lead-based paint through public service announcements on radio, television and newspapers. Information is also distributed by the County to schools and libraries.

Screening of children for lead-based paint is done through the County's Health Department Lab facilities. The Health Department also provides caseworkers to work with families whose children's blood lead level is above normal.

DEP continued to educate homeowners of the hazards of lead-based paint through the Department's Housing Rehabilitation Program. Pamphlets are distributed to homeowners that participate in the Program. Financial assistance is also provided to assist low- and moderate-income homeowners pay for the removal of lead-based paint.

In addition to the training sessions, Erie County has engaged Stohl Environmental Services to conduct risk assessments and has obtained certification for a housing inspector to conduct risk assessments and clearance tests.

Currently, Erie County intends on continuing the training of home improvement contractors and was in full compliance with the federal lead regulations during the reporting period.

### ***Actions to Affirmatively Further Fair Housing***

Reference should be made to the “Other Actions” section of this report (**see Pages 13, 14**) for a further description of activities underway within the Consortium to further fair housing. This exhibits the County’s efforts to carry out the recommendations contained in the 1996 Impediments to Fair Housing Study.

During 2002 the Erie County CDBG Program provided \$20,587 to Housing Opportunities Made Equal (HOME) to provide fair housing counseling and mediation, and \$23,424 to Belmont Shelter Corporation for housing counseling activities.

The following outlines key accomplishments for both organizations:

**HOUSING OPPORTUNITIES MADE EQUAL (HOME)**

Reported incidents of discrimination	29
Landlord-tenant counseling	274
Fair housing information	74
General housing/human service information & referral	105
Technical assistance to government	7
<b>TOTALS</b>	<b>489</b>

**BELMONT SHELTER CORPORATION**

Mortgage default counseling	13
Pre-purchase counseling	468
Tenant/landlord rights	0
Rental assistance	15
Other	28
<b>TOTALS</b>	<b>524</b>

**PROGRAM-SPECIFIC REQUIREMENTS**

### ***Emergency Shelter Grant (ESG) Program***

The following narrative provides detailed information, in a format required by HUD, on the recipients of ESG funds during the 2002 Program Year.

#### **1. Community Action Organization (CAO) – 273 Ridge Road, Lackawanna, NY – 1998 Program Year**

Beneficiaries:	20 people
ESG Assistance:	\$9,611 committed; \$1,500 disbursed in 2001; \$8,111 disbursed in 2002
Nature of Activity:	Rehabilitation of transitional housing for the homeless
Status:	Completed
Amount and Source of Matching Funds:	\$9,611, agency's operating budget
IDIS Activity #:	1713

#### **2. Community Services for the Developmentally Disabled, Inc. – 1377 Abbott Road, Lackawanna, NY – 2000 Program Year**

Beneficiaries:	75 Developmentally Disabled individuals
ESG Assistance:	\$1,920 committed; \$1,210 disbursed in 2002; the balance in prior years
Nature of Activity:	Operating Support
Status:	Completed
Amount and Source of Matching Funds:	\$1,920, agency operating budget
IDIS Activity #:	1474

#### **3. Interfaith Hospitality Network – Community Wide – 2000 Program Year**

Beneficiaries:	30 Homeless individuals
ESG Assistance:	\$26,000 committed; \$2,160.75 disbursed in 2001; \$7,962 disbursed in 2002
Nature of Activity:	Essential Services
Status:	Underway
Amount and Source of Matching Funds:	\$26,000, agency operating budget
IDIS Activity #:	1481

#### **4. YWCA – Transitional Housing – 245 North Street, Buffalo, NY – 2001 Program Year**

Beneficiaries:	One organization
ESG Assistance:	\$6,368 committed; \$3,645.98 disbursed in 2001; \$2,677.92 disbursed in 2002
Nature of Activity:	Operating support
Status:	Underway
Amount and Source of Matching Funds:	\$6,368, agency operating budget
IDIS Activity #:	1747

#### **5. Interfaith Hospitality Network – 27 Jewett Parkway, Buffalo, NY – 2001 Program Year**

Beneficiaries:	One organization
ESG Assistance:	\$19,175 committed; \$12,304.81 disbursed in 2001; \$6,870.19 disbursed in 2002
Nature of Activity:	Operating support
Status:	Complete
Amount and Source of Matching Funds:	\$19,175, agency operating budget
IDIS Activity #:	1743

#### **6. Compass House – 370 Linwood Avenue, Buffalo, NY – 2001 Program Year**

Beneficiaries:	One organization
ESG Assistance:	\$10,000 committed; \$0 disbursed in 2001; \$10,000 disbursed in 2002
Nature of Activity:	Operating support
Status:	Complete
Amount and Source of Matching Funds:	\$10,000, agency operating budget
IDIS Activity #:	1742

#### **7. Salvation Army – 984 Main Street, Buffalo, NY – 2001 Program Year**

Beneficiaries:	One organization
ESG Assistance:	\$22,707 committed; \$0 disbursed in 2001; \$4,725 disbursed in 2002
Nature of Activity:	Operating support
Status:	Underway
Amount and Source of Matching Funds:	\$22,707, agency operating budget
IDIS Activity #:	1744

**8. Community Action Organization (CAO) – 273 Ridge Road, Lackawanna, NY – 2001 Program Year**

Beneficiaries:	One organization
ESG Assistance:	\$5,482.92 committed; \$0 disbursed in 2001; \$5,433.21 disbursed in 2002
Nature of Activity:	Operating support
Status:	Underway
Amount and Source of Matching Funds:	\$5,482.92, agency operating budget
IDIS Activity #:	1714

**9. Franciscan Center – 1910 Seneca Street, Buffalo, NY – 2002 Program Year**

Beneficiaries:	One organization
ESG Assistance:	\$5,000 committed
Nature of Activity:	Operating support
Status:	Complete
Amount and Source of Matching Funds:	\$5,000, agency operating budget
IDIS Activity #:	1978

**10. Erie County Department of Environment and Planning – 95 Franklin Street, Buffalo, NY – 2002 Program Year**

Beneficiaries:	One organization
ESG Assistance:	\$5,200 committed
Nature of Activity:	Administration
Status:	Complete; \$5,200 disbursed in 2002
Amount and Source of Matching Funds:	N/A
IDIS Activity #:	2128

**11. New Life Residential Center – 24 Memorial Drive, Buffalo, NY – 2002 Program Year**

Beneficiaries:	20 homeless women
----------------	-------------------

ESG Assistance:	\$7,761 committed
Nature of Activity:	Rehab
Status:	Underway; \$6,075 disbursed in 2002
Amount and Source of Matching Funds:	\$7,761, agency operating budget
IDIS Activity #:	2005

**12. YWCA of the Tonawandas – 107 Broad Street, Tonawanda, NY – 2002 Program Year**

Beneficiaries:	6 homeless women and children
ESG Assistance:	\$44,000 committed
Nature of Activity:	Transitional Housing – Carrel House
Status:	Funds budgeted; \$0 disbursed in 2002
Amount and Source of Matching Funds:	\$44,000, agency operating budget
IDIS Activity #:	2004

**13. Cazenovia Recovery Turning Point – 9126 Sandrock Road, Eden, NY – 2002 Program Year**

Beneficiaries:	One organization
ESG Assistance:	\$19,420 committed
Nature of Activity:	Operating Costs
Status:	Underway; \$5,217.80 disbursed in 2002
Amount and Source of Matching Funds:	\$19,420, agency operating budget
IDIS Activity #:	1979

**14. YWCA Saf-Net – 224 East Main Street, Springville, NY – 2002 Program Year**

Beneficiaries:	30 persons
ESG Assistance:	\$18,019 committed
Nature of Activity:	Essential Services
Status:	Underway; \$4,708.33 disbursed in 2002
Amount and Source of Matching Funds:	\$18,019, agency operating budget
IDIS Activity #:	2002

**15. Compass House – 370 Linwood Avenue, Buffalo, NY – 2002 Program Year**

Beneficiaries:	247 runaway youth
ESG Assistance:	\$36,000 committed

Nature of Activity:	Rehab
Status:	Funds budgeted; \$0 disbursed in 2002
Amount and Source of Matching Funds:	\$36,000, agency operating budget
IDIS Activity #:	2006

**16. YWCA Saf-Net – 224 East Main Street, Springville, NY – 2002 Program Year**

Beneficiaries:	One organization
ESG Assistance:	\$3,200 committed; \$1,521.77 disbursed in 2002
Nature of Activity:	Operating Costs
Status:	Underway
Amount and Source of Matching Funds:	\$3,200, agency operating budget
IDIS Activity #:	2001

## ***HOME Investment Partnership***

The following narrative provides information, in a format required by HUD, on the use of HOME funds for the 2002 Program Year.

- A. Housing Assistance:** The Erie County HOME Consortium disbursed \$799,458 in HOME funds. This does not include HOME administration, or the Community Housing Development Organization activities. The above disbursement translates into 75 units being assisted through completion in 2002. The following breaks down the units distributed by municipality and program type:

--



## HOME CONSORTIUM – UNIT ASSISTANCE BREAKDOWN - 2002

MUNICIPALITY	FTHB – Existing	FTHB – Targeted Existing	FTHB – Village – Existing	RHE – Rehab – County	RHV – Rehab – Village	TOTAL CASES
Akron			1			1
Alden (Town)						1
Alden (Village)			1		1	2
Angola			1			1
Aurora	1					1
Blasdell	1					1
Brant	1			1		2
Clarence				1		1
Colden						0
Collins						0
Concord	1					1
Depew			1			1
East Aurora			1			1
Eden				2		2
Elma				1		1
Evans	2			1		3
Farnham						0
Gowanda						0
Grand Island	3	1				4
Hamburg (Town)	13					13
Holland						0
Lackawanna	3		3		1	7
Lancaster (Village)		1	2	1	1	5
Lancaster (Town)	4					4
Newstead						0
North Collins (Town)						0
North Collins (Village)			2			2
Orchard Park (Town)						0
Sardinia	1					1
Springville	1					1
Tonawanda (City only)	1					1
Wales						0
West Seneca	6	5				11
<b>TOTAL</b>	<b>39</b>	<b>7</b>	<b>12</b>	<b>7</b>	<b>3</b>	<b>68</b>

**B.**     **Community Housing Development Organization (CHDO):** The following describes CHDO activity which occurred in the 2002 Program Year.

- **1998 Funds: (IDIS Activity #1664):**

Lackawanna Housing Development Corporation (LHDC) was awarded \$162,300 to undertake the purchase, rehab, and resale of six homes in the City of Lackawanna to low-income home buyers. In Program Year 2002 \$118,737.63 was drawn down. LHDC has purchased and rehabilitated 4 houses, and completed the rehabilitation of 4 houses, and sold 2 houses in Program Year 2002.

- **1999 (\$170,750) and 2000 (\$29,250) Funds: (IDIS Activities #1837 and #1838):**

The Episcopal Community Housing Development Corporation, Inc. was awarded \$200,000 through a request for proposal process in 2000. The project entails a 16-unit low-income senior housing complex in the Town of Evans. Eight of the units will be HOME assisted. In Program Year 2002 \$200,000 was drawn down. Construction started in 2002.

- **2001 CHDO Operating Support: (IDIS Activity #1839):**

Operating costs for the Lackawanna Housing Development Corporation to aid in implementing their purchase, rehabilitate, and sell program. In FY 2001 \$8,720 was drawn down, and in FY 2002 \$17,430 was drawn down, for a total of \$26,150 of the \$26,160 budgeted for the activity.

- **Balance of 2001 and 2002 Funds: (IDIS Activity #2170, #2171 and #2172):**

The Southern Tier Environment for Living Project was originally awarded \$70,000 in 2002 to utilize 2001 and 2002 funds for a 12-bedroom project in the Town of Collins. This project was never set up on IDIS and since been cancelled due to a lack of funding from other sources.

Southtowns Rural Preservation Company in Boston, New York was awarded \$357,411 to develop 9 units of family housing at their site on Boston State Road.

- **2002 Funds: (IDIS Activity # Yet To Be Set Up):**

The Episcopal Community Housing Development Corporation was awarded an additional \$100,000 through a Request For Proposal process for the senior housing complex, St. Paul's Place, due to the increase in the cost of the project because of the wetlands.

- C. Affirmative Marketing:** The Department of Environment and Planning approved the affirmative marketing strategies for the Lackawanna Housing Development Corporation's purchase, rehabilitate and sell program. The marketing strategy for the Episcopal Senior Housing Project, Southern Tier Living, and Southtowns Rural Preservation Company projects will be reviewed during contract negotiations in Program Year 2002.
- D. Minority Participation:** Reference should be made to HUD Form 40107 included as Attachment A to this report.
- E. HOME Match Requirement:** Reference should be made to Attachment B regarding the HOME match reduction granted to Erie County for the 2002 and 2003 fiscal years.
- F. Tenant Assistance/Relocation:** Funds were not disbursed in Program Year 2002 for relocation due to displacement resulting from a HOME-funded activity.
- G. Rental Housing Unit Inspection:** HOME assisted rental units were inspected for compliance with federal condition standards. There were 72 assisted at the Claire Court Complex in the Town of Hamburg and 33 senior units at Trinity Park in the Town of Aurora. All units were in compliance with HOME requirements
- H. Annual Performance Report:** HOME Program: Reference should be made to Attachment A. This includes HUD form 40107, which contains information relative to program income, minority and women business enterprise participation, and minority owners of rental property.
- I. Analysis of the Extent to Which 2002 HOME Funds Were Distributed Among Different Categories of Housing Needs Identified in the 2000-04 Consolidated Plan:**
1. OBJECTIVE H-1: Use HOME funds to assist 225 moderate-income households, obtain entry to the home ownership market. Annual Goal: 45 households
    - 58 households assisted in 2002 – \$403,000 disbursed, excluding program delivery costs
    - 159 households assisted since 2000.

2. OBJECTIVE H-2: Assist 540 owner-occupied housing units repair and improve their housing units. Annual Goal: 108 households
  - 10 households assisted with HOME funds in 2002 – \$183,335 disbursed, excluding program delivery costs. (Note: 94 units were assisted through the CDBG Program in 2002).
  - 76 households assisted with HOME funds since 2000. (Note: 304 units have been assisted through the CDBG program since 2000).
  
3. OBJECTIVE H-4: Use CHDO and state funds to develop rental housing for 50 low-income households, 100 extremely-low-income households, of which 25 units will be for special needs population. Annual Goal: 30 units, 10 low-income households, and 20 extremely low income households.
  - There were 10 units assisted with HOME funds in 2002. Seventy-three units for low-income, and 7 units for extremely low income have been assisted since 2000.

## ***Community Development Block Grant Program (CDBG)***

The use of CDBG funds for priority needs, goals and specific objectives identified in the 2000-04 Consolidated Plan are strongly related to the way the funds were distributed among the different categories of the grant: community projects, housing, and economic development. Per the Memorandum of Understanding with the 34 participating municipalities, 27% of the money in the CDBG grant goes to community projects, an additional 27% to housing, and the other 27% to economic development. The remaining 19% is allocated to planning projects and administration. As part of the scoring and project evaluation process, all community projects must benefit low- and moderate-income persons and/or eliminate or prevent slums and blight. It should be stressed that the percentage allocation noted above may vary from year to year. This insures that a timely expenditure rate occurs. For example, economic development projects may be slow in developing thus warranting a one or two year re-allocation of funds from the economic development pool to community projects.

**A.**     **Housing:**     Reference should be made to Pages ***1-16*** of this report for information on the CDBG housing programs and the Consortium's performance in 2002.

**B.**     **Community Projects - Completed:** The following lists the 27 projects completed in 2002 categorized according to the primary Consolidated Plan objective the project serves to implement.

1.     OBJECTIVE CD-1:     Provide special modifications to community facilities for better access by the disabled and low-income population. Five Year Goal: 10 facilities; 2002 Accomplishment: 2 facilities; Cumulative Accomplishments: 10.

- |     |   |                  |  |
|-----|---|------------------|--|
| (a) | • | Project:         | Town of Lancaster, Village of Lancaster, and Village of Depew Library Improvements – ADA Modifications |
|     | • | Location:        | Town of Lancaster, Village of Lancaster, and Village of Depew  |
|     | • | Funding Year:    | 2000   |
|     | • | IDIS#:           | 1450   |
|     | • | Funds Disbursed: | \$32,060 of \$66,690 budgeted; balance returned to Community Project Pool                              |

- (b) • Project: Town of Brant – Fire Hall – ADA Modifications
  - Location: Town of Brant
  - Funding Year: 2002
  - IDIS#: 1985
  - Funds Disbursed: \$30,975 of \$30,975 budgeted

2. OBJECTIVE CD-5: Protect and improve sewer and water facilities in low-income areas. Five Year Goal: 10; 2002 Accomplishment: 6; Cumulative Accomplishment: 13.

- (a) • Project: Sewer Improvements
  - Location: Town of Boston – Creekside Neighborhood
  - Funding Year: 1999
  - IDIS#: 1166
  - Funds Disbursed: \$90,000 disbursed in 2002; of \$90,000 budgeted
- (b) • Project: Water Filtration Improvements
  - Location: Town of Holland – Hamlet of Holland Center
  - Funding Year: 2000
  - IDIS#: 1413
  - Funds Disbursed: \$85,446.40 disbursed in 2001; \$4,553.10 disbursed in 2002. This completed the project.
- (c) • Project: Water Improvements
  - Location: Village of Akron – Clarence Center Road
  - Funding Year: 2002
  - IDIS#: 1956
  - Funds Disbursed: \$89,998.86 disbursed in 2002; of \$89,998.86 budgeted
- (d) • Project: Water Improvements
  - Location: Village of Lancaster – Legion Drive and Caswell Streets
  - Funding Year: 2002
  - IDIS#: 1957
  - Funds Disbursed: \$83,500 disbursed in 2002; of \$83,500 budgeted
- (e) • Project: Water Improvements

- Location: Village of Angola – Main Street
  - Funding Year: 2002
  - IDIS#: 1986
  - Funds Disbursed: \$90,000 disbursed in 2002; of \$90,000 budgeted
- (f)
- Project: Water Line Replacement
  - Location: Town of Holland – Pleasant View Drive and Park Street
  - Funding Year: 2002
  - IDIS#: 2018
  - Funds Disbursed: \$90,000 disbursed in 2002; of \$90,000 budgeted
3. OBJECTIVE CD-6: Replace deteriorated sidewalks in 10 low-income neighborhoods. Five Year Goal: 10; 2002 Accomplishment: 6; Cumulative Accomplishments: 16
- (a)
- Project: Sidewalk Replacement
  - Location: Town of North Collins
  - Funding Year: 2001
  - IDIS#: 1754
  - Funds Disbursed: \$7,274.53 disbursed in 2001; \$82,725.47 disbursed in 2002; of \$90,000 budgeted
- (b)
- Project: Sidewalk Replacement
  - Location: Town of West Seneca – Kirkwood Drive
  - Funding Year: 2002
  - IDIS#: 1947
  - Funds Disbursed: \$90,000 disbursed in 2002; of \$90,000 budgeted
- (c)
- Project: Sidewalk Replacement
  - Location: Town of West Seneca – Delray Avenue
  - Funding Year: 2002
  - IDIS#: 1948
  - Funds Disbursed: \$90,000 disbursed in 2002; of \$90,000 budgeted
- (d)
- Project: Sidewalk Replacement and Road Resurfacing

- Location: Village of Depew – Main Street Area
  - Funding Year: 2002
  - IDIS#: 1953
  - Funds Disbursed: \$76,070 disbursed in 2002; of \$76,070 budgeted
- (e)
- Project: Sidewalk Replacement
  - Location: Village of Akron – Low/Mod Area
  - Funding Year: 2002
  - IDIS#: 2049
  - Funds Disbursed: \$55,000 disbursed in 2002; of \$55,000 budgeted
- (f)
- Project: Sidewalk Replacement
  - Location: Village of North Collins – Center, Noyes, and Brant Streets
  - Funding Year: 2002
  - IDIS#: 1949
  - Funds Disbursed: \$30,000 disbursed in 2002; of \$30,000 budgeted

4. OBJECTIVE CD-7: Reconstruct/Improve Streets, Bikeways in low-income areas.  
Five-Year Goal: 10; 2002 Accomplishment: 5; Cumulative Accomplishment: 15

- (a)
- Project: Street Improvements
  - Location: City of Lackawanna – Steelawanna Avenue
  - Funding Year: 2002
  - IDIS#: 1944
  - Funds Disbursed: \$90,000 disbursed in 2002; of \$90,000 budgeted
- (b)
- Project: Street Improvements
  - Location: City of Lackawanna – Holbrook Street
  - Funding Year: 2002
  - IDIS#: 1945
  - Funds Disbursed: \$90,000 disbursed in 2002; of \$90,000 budgeted
- (c)
- Project: Street Improvements



- Location: City of Lackawanna – Ridge Road Construction
  - Funding Year: 2002
  - IDIS#: 1946
  - Funds Disbursed: \$90,000 disbursed in 2002; of \$90,000 budgeted
- (d)
- Project: Road Reconstruction
  - Location: Town of Orchard Park – Windom Avenue
  - Funding Year: 2002
  - IDIS#: 1950
  - Funds Disbursed: \$90,000 disbursed in 2002; of \$90,000 budgeted
- (e)
- Project: Street Improvements
  - Location: Town of Grand Island – Duplex Avenue
  - Funding Year: 2002
  - IDIS#: 1955
  - Funds Disbursed: \$90,000 disbursed in 2002; of \$90,000 budgeted
5. OBJECTIVE CD-11: Provide gap-filling support services which support community revitalization and preserve the quality of life, including rural transportation.
- (a)
- Project: Rural Transit Service
  - Location: Southtowns Area
  - Funding Year: 2001
  - IDIS#: 1730
  - Funds Disbursed: \$90,599.73 disbursed in 2001; \$17,252.30 disbursed in 2002. This completed the project.
6. OBJECTIVE CD-10: To meet the growing needs of the elderly population, provide senior service enhancements, such as transportation and program equipment. Five Year Goal: 10 enhancements; 2002 Accomplishment: 1; Cumulative Accomplishment: 7.

- (a)
  - Project: Rural Transit Service – Van Purchase and Program
  - Location: Northtowns Communities
  - Funding Year: 2001
  - IDIS#: 1637
  - Funds Disbursed: \$42,593.88 disbursed in 2001; \$7,117.22 disbursed in 2002 to complete the project.
  
- 7. OBJECTIVE CD-9: Expand and improve Senior Centers. Five-Year Goal: 5 building improvements; 2002 Accomplishment: 2; Cumulative Accomplishment: 7.
  - (a)
    - Project: Senior Center Improvements
    - Location: Town of Elma – Senior Center
    - Funding Year: 2002
    - IDIS#: 2065
    - Funds Disbursed: \$15,922.06 of \$18,750.00 budgeted; balance returned to Community Project Budget.
  
  - (b)
    - Project: Community Concern Facility Expansion
    - Location: Town of Evans – Route 5
    - Funding Year: 2002
    - IDIS#: 2071
    - Funds Disbursed: \$90,000 disbursed in 2002; of \$90,000 budgeted
  
- 8. OBJECTIVE CD-12: Provide technical assistance and funding to prepare/update master plans and both specific and general purpose planning to assist in determining Community Development, Housing, and Economic Development needs.
  - (a)
    - Project: Comprehensive Plan
    - Location: Village of Angola
    - Funding Year: 2001
    - IDIS#: 1849
    - Funds Disbursed: \$22,000 disbursed in 2002; of \$22,000 budgeted
  
- 9. OBJECTIVE CD-2: The development, expansion, or rehabilitation of parks, recreation, and open space facilities for 5 low-income areas. Five-Year Goal: 5; 2002 Accomplishment: 1; Cumulative Accomplishment: 1.

- (a)
  - Project: Playground Improvements
  - Location: Town of Orchard Park – Burmon Drive Playground
  - Funding Year: 2002
  - IDIS#: 2066
  - Funds Disbursed: \$40,000 disbursed in 2002; of \$40,000 budgeted

10. NO OBJECTIVE IS APPLICABLE FROM 2000-04 CONSOLIDATED PLAN

- (a)
  - Project: Woodland Place – Senior Housing
  - Location: Lancaster – 4791 William Street
  - Funding Year: 1998
  - IDIS#: 1584
  - Funds Disbursed: \$400,000 disbursed in 2000; of \$400,000 budgeted

**C. Community Projects – Underway:** The following lists the fourteen projects viewed as underway in 2002, categorized according to the primary Consolidated Plan objective the project serves to implement.

1. OBJECTIVE CD-1: Provide special modifications to community facilities for better access by the disabled and low-income population.

- (a)
  - Project: Public Facility Improvement – Fire Hall
  - Location: Village of East Aurora Fire Hall
  - Funding Year: 2002
  - IDIS#: 2060
  - Funds Disbursed: \$57,299 disbursed in 2002; of \$90,000 budgeted

2. OBJECTIVE CD-2: The development, expansion, or rehabilitation of parks, recreation, and open space facilities for 5 low-income areas.

- (a)
  - Project: Neighborhood Recreation Facility Improvements
  - Location: Town of Eden – Evelyn Drive and North Main Street Area
  - Funding Year: 2002
  - IDIS#: 2019
  - Funds Disbursed: \$47,998.25 disbursed in 2002; of \$87,500 budgeted

3. OBJECTIVE CD-5: Protect and improve sewer and water facilities to maximize the quality, quantity, and accessibility of services which protect the environment and natural resources of Erie County.
- (a)
- Project: South Main Street Improvements
  - Location: Village of Angola – South Main Street
  - Funding Year: 2001
  - IDIS#: 1748
  - Funds Disbursed: \$68,083.20 disbursed in 2001; \$0 disbursed in 2002; of \$90,000 budgeted
4. OBJECTIVE CD-6: Replace deteriorated sidewalks in 10 low-income neighborhoods.
- (a)
- Project: Streetscape/Sidewalk/Handicapped Accessibility Project
  - Location: Village of Alden – Broadway Avenue – Village Center
  - Funding Year: 2002
  - IDIS#: 1951
  - Funds Disbursed: \$74,948.33 disbursed in 2002; of \$90,000 budgeted
- (b)
- Project: Sidewalk Construction
  - Location: Village of Alden – Eastern Sector of Village along Broadway
  - Funding Year: 2002
  - IDIS#: 1951
  - Funds Disbursed: \$16,350 disbursed in 2002; of \$90,000 budgeted
- (c)
- Project: South Main Street Sidewalk and Drainage Improvements
  - Location: Village of Angola – South Main Street
  - Funding Year: 2001
  - IDIS#: 1748
  - Funds Disbursed: \$68,083.20 disbursed in 2001; \$0 disbursed in 2002; of \$90,000 budgeted

5. OBJECTIVE CD-8: Improve storm drainage and flood protection facilities to reduce health and property hazards in 5 neighborhoods.
- (a)
- Project: Drainage Improvements
  - Location: Town of Elma
  - Funding Year: 2001
  - IDIS#: 1816
  - Funds Disbursed: \$17,376.88 disbursed in 2001; \$29,133.83 disbursed in 2002; of \$90,000 budgeted
6. OBJECTIVE CD-9: Expansions and improvements to senior citizen centers serving municipalities given the growing elderly population in Erie County.
- (a)
- Project: Senior Center Repairs
  - Location: Town of Orchard Park – Linwood Avenue Senior Center
  - Funding Year: 2002
  - IDIS#: 2067
  - Funds Disbursed: \$43,946.33 disbursed in 2002; of \$60,000 budgeted
7. OBJECTIVE CD-10: To meet the growing needs of the elderly population, provide senior service enhancements, such as transportation and program equipment.
- (a)
- Project: Rural Transit Service – Van Replacement
  - Location: Southtowns Communities
  - Funding Year: 2001
  - IDIS#: 1731
  - Funds Disbursed: \$19,711.84 disbursed in 2001; \$40,835.32 disbursed in 2002; of \$63,268.46 budgeted
8. OBJECTIVE CD-11: Provide gap-filling support services which support community revitalization and preserve the quality of life, including rural transportation.
- (a)
- Project: Rural Transit Service – Southtowns
  - Location: Southtowns Communities
  - Funding Year: 2002
  - IDIS#: 1941
  - Funds Disbursed: \$92,159.57 disbursed in 2002; of \$158,887.00 budgeted

- (b)
  - Project: Rural Transit Service
  - Location: East-towns Communities
  - Funding Year: 2002
  - IDIS#: 1943
  - Funds Disbursed: \$50,711.98 disbursed in 2002; of \$68,644.00 budgeted

9. OBJECTIVE CD-12: Provide technical assistance and funding to prepare/update master plans and both specific and general purpose planning to assist in determining Community Development, Housing, and Economic Development needs.

- (a)
  - Project: Clarence Hollow – Hamlet Plan
  - Location: Town of Clarence
  - Funding Year: 2002
  - IDIS#: 1959
  - Funds Disbursed: \$23,160.89 disbursed in 2002; of \$35,000 budgeted
- (b)
  - Project: Village Center Circuit Rider – Phase I
  - Location: Villages of Gowanda, Springville, Angola; Town of Holland
  - Funding Year: 2002
  - IDIS#: 1984
  - Funds Disbursed: \$52,605.06 disbursed in 2002; of \$55,000 budgeted

10. OBJECTIVE CD-14: Improve community health, welfare and living environment by providing assistance in code enforcement, asbestos, and lead-based paint removal, crime awareness and energy conservation in 3 low-income areas of the County Consortium.

- (a)
  - Project: Hollywood Theatre Restoration
  - Location: Village of Gowanda
  - Funding Year: 2001
  - IDIS#: 1926
  - Funds Disbursed: \$73,627.26 disbursed in 2002; of \$90,000 budgeted

**D.**    **Community Projects – Funds Budgeted:**    The following lists the 6 projects where funds have yet to be initiated, arranged by Consolidated Plan objective:

1.    OBJECTIVE   CD-1:    Provide special modifications to community facilities for better access by the disabled and low-income population.
  - (a)    •    Project:                    ADA Franklin Street Building
  - Location:                65 Franklin Street, Village of Springville
  - Funding Year:            2000
  - IDIS#:                    1673
  - Funds Disbursed:        \$0 disbursed in 2002; of \$90,000 budgeted
  
2.    OBJECTIVE   CD-5:    Install, extend, and replace utility services in 10 low/moderate areas.
  - (a)    •    Project:                    Main Street/Dresser Water Line
  - Location:                Village of Depew
  - Funding Year:            2002
  - IDIS#:                    None Assigned
  - Funds Disbursed:        \$0 disbursed in 2002; of \$90,000 budgeted
  
  - (b)    •    Project:                    House Lateral Improvements – Town Sewer District #2
  - Location:                Town of Lancaster
  - Funding Year:            2002
  - IDIS#:                    None Assigned
  - Funds Disbursed:        \$0 disbursed in 2002; of \$90,000 budgeted
  
3.    OBJECTIVE   CD-6:    Replace deteriorated sidewalks in 10 low-income neighborhoods.
  - (a)    •    Project:                    Sidewalk Replacement
  - Location:                Village of Gowanda – East Main Street – Low/Mod Area
  - Funding Year:            2002
  - IDIS#:                    2017
  - Funds Disbursed:        \$0 disbursed in 2002; of \$40,000 budgeted
  
4.    OBJECTIVE   CD-11:    Provide gap-filling support services which support community revitalization and preserve the quality of life, including rural transportation.

- (a)
  - Project: Southtowns Meals on Wheels Van
  - Location: Town of Boston
  - Funding Year: 2002
  - IDIS#: 2014
  - Funds Disbursed: \$0 disbursed in 2002; of \$25,429 budgeted

**E.**     **Community Projects – Cancelled:**     The following lists the three projects cancelled in 2002 and the reasons for said action:

1.
  - Project: ADA Improvements
  - Location: City of Tonawanda – Municipal Building
  - Funding Year: 2002
  - IDIS#: None Assigned
  - Reason for Cancellation: Excessive cost and change in City priorities
  
2.
  - Project: ADA Improvements to Town Park
  - Location: Town of Sardinia – Genesee Road
  - Funding Year: 2001
  - IDIS#: 1789
  - Reason for Cancellation: Excessive cost and change in Town priorities
  
3.
  - Project: Sewer System Improvements
  - Location: Town of Clarence – Main Street Area
  - Funding Year: 2001
  - IDIS#: 1803
  - Reason for Cancellation: Lack of adherence to time schedule



- F. **ECONOMIC DEVELOPMENT:** The prime goal of Economic Development is to protect existing jobs, and to facilitate the creation of new jobs by providing the business community with financing tools, by preparing and redeveloping land for investment, and by properly planning economic development activities for maximum job growth and community benefit. In order to facilitate these goals and objectives, the following activities are carried out for the Economic Development projects: Economic Development Infrastructure, Brownfield Site Remediation and Preparation, Erie County Regional Development Corporation Loans, Erie County Business Development Loan Program and Economic Development Planning.

**Economic Development Infrastructure:** Infrastructure projects have been **generally** targeted at industrial parks and industrial sites. Assistance was provided for a hotel project that should enhance tourism, commerce and jobs for a village central business district. Funding was also provided to fund a roadway that will provide safety and enhance traffic flow for an industrial park.

**2002 Funding Year**

- |     |   |           |  |
|-----|---|-----------|--|
| (a) | • | Project:  | Lancaster – Walter Winter Drive                                    |
|     | • | Location: | Village of Lancaster   |
|     | • | IDIS#:    | 2008   |
|     | • | Status:   | Project has not been put out to bid.                               |
|     |   |           |  |
| (b) | • | Project:  | East Aurora Hotel Project - Loan Portion                           |
|     | • | Location: | Village of East Aurora   |
|     | • | IDIS#:    | 2093   |
|     | • | Status:   | Design and engineering completed;<br>construction is now underway. |
|     |   |           |  |
| (c) | • | Project:  | East Aurora Hotel Project – Grant Portion                          |
|     | • | Location: | Village of East Aurora   |
|     | • | IDIS#:    | 2094   |
|     | • | Status:   | Same as IDIS # 2093 above.   |

**2000 Funding Year**

- |     |   |           |  |
|-----|---|-----------|--|
| (a) | • | Project:  | Lancaster Eastport Industrial Park                             |
|     | • | Location: | Village of Lancaster   |
|     | • | IDIS#:    | 2009   |
|     | • | Status:   | Project has been bid. Construction to start in<br>May of 2003. |

- (b)
  - Project: Eden Industrial Park
  - Location: Town of Eden
  - IDIS#: 2010
  - Status: Project has not been put out to bid.
- (c)
  - Project: West Seneca Industrial Park - Loan Portion
  - Location: Town of West Seneca
  - IDIS#: 2011
  - Status: Project has not been put out to bid.
- (d)
  - Project: West Seneca Industrial Park – Grant Portion
  - Location: Town of West Seneca
  - IDIS#: 2012
  - Status: Same as IDIS # 2011 above.

#### **1999 Funding Year**

- (a)
  - Project: Lackawanna 1<sup>st</sup> Ward Street Construction
  - Location: City of Lackawanna
  - IDIS#: 1966
  - Status: New roads, utilities and landscaping have been constructed. Project is completed.

#### **1998 Funding Year**

- (a)
  - Project: Lancaster Village Industrial Park
  - Location: Village of Lancaster
  - IDIS#: 1284
  - Status: No new companies have been sited in park.

#### **1997 Funding Year**

- (a)
  - Project: Lackawanna 1<sup>st</sup> Ward Street Design
  - Location: City of Lackawanna
  - IDIS#: 1672
  - Status: Engineering work completed. Construction also completed as per IDIS # 1966 above.

- (b)
  - Project: Nowtech Incubator Building - Loan Portion
  - Location: City of Lackawanna
  - IDIS#: 1735
  - Status: Company lost 14 jobs this report year. Downturn commercial aircraft industry has hurt this company.
  
- (c)
  - Project: Nowtech Incubator Building – Grant Portion
  - Location: City of Lackawanna
  - IDIS#: 1736
  - Status: Same as IDIS # 1735 above.

**Brownfield Site Preparation:** Brownfield projects are similar to infrastructure projects in that they take a long time to develop. These projects seek to remove environmental problems, remediate, clean up blight and return the site to productive use. Experience gained from the Fillmore Avenue project will help to develop other projects in the future.

#### **1999 Funding Year**

- (a)
  - Project: Fillmore Avenue Remediation
  - Location: City of Tonawanda
  - IDIS#: 1329
  - Status: Site work has been completed.

#### **1998 Funding Year**

- (a)
  - Project: Fillmore Avenue Remediation
  - Location: City of Tonawanda
  - IDIS#: 2013
  - Status: Same as IDIS # 1329 above.

#### **1997 Funding Year**

- (a)
  - Project: Fillmore Avenue Remediation
  - Location: City of Tonawanda
  - IDIS#: 1585
  - Status: Same as IDIS # 1329 above.

**Erie County Regional Development Corporation Loans:** The Erie County Industrial Development Agency continues to promote this as part of their loan portfolio.

**2002 Funding Year**

- (a) • Project: RDC Loan – Real-Info Inc.
  - Location: Town of West Seneca
  - IDIS#: 2226
  - Status: Loan closed in September of 2002 for this on-line appraisal company. Repayment period is underway.
  
- (b) • Project: RDC Loan –Rolite Manufacturing Inc.
  - Location: Town of Lancaster
  - IDIS#: 2223
  - Status: Loan closed in July of 2002 for this manufacturer of metal stamping and custom rolled products. Repayment period is underway.

**2000 Funding Year**

- (a) • Project: RDC Loan – Sherex Industries, Limited
  - Location: Town of Lancaster
  - IDIS#: 1701
  - Status: Repayment period still underway.

**1998 Funding Year**

- (a) • Project: RDC Loan – Rayco
  - Location: Town of Lancaster
  - IDIS#: 1178
  - Status: Repayment period still underway.

**Erie County Business Development Loan Program:** The County continues to work with the Erie County Industrial Development Agency to assist small businesses expand their workforce by providing working capital and equipment assistance. Two loans were closed during the 2002 Program Year.

### **2001 Funding Year**

- (a)
  - Project: BDF Loan – G.M. Root, Inc.
  - Location: City of Lackawanna
  - IDIS#: 1933
  - Status: Loan has been fully repaid. Project is complete.
  
- (b)
  - Project: BDF Loan – Transwave Communications Systems, Inc.
  - Location: Town of Clarence
  - IDIS#: 1934
  - Status: No new jobs created during this reporting period.

**Economic Development Planning:** Funding under this project will assist in determining where future economic development funds from HUD should be targeted for maximum job growth and community benefit.

### **2002 Funding Year**

- (a)
  - Project: Town of Lancaster Industrial Park Study
  - Location: Town of Lancaster
  - IDIS#: 2218
  - Status: Project has been bid. Study is now underway.
  
- (b)
  - Project: Academy Place – Business Plan
  - Location: Village of Gowanda
  - IDIS#: 2137
  - Status: Business plan for redevelopment of former elementary school is underway.
  
- (c)
  - Project: Eden Industrial Park – Planning Study
  - Location: Town of Eden
  - IDIS#: 2092
  - Status: Planning study is approximately 99% complete.

### **2000 Funding Year**

- (a)     •     Project:                    Clarence - Eastern Hills Area Study  
         •     Location:                    Town of Clarence  
         •     IDIS#:                        1587  
         •     Status:                         Study completed.
- (b)     •     Project:                    Village of East Aurora Traffic Study  
         •     Location:                    Village of East Aurora  
         •     IDIS#:                        2089  
         •     Status:                         Traffic study completed.

### **1998 Funding Year**

- (a)     •     Project:                    Bethlehem Steel – Phase 1  
         •     Location:                    City of Lackawanna  
         •     IDIS#:                        1965  
         •     Status:                         Phase 1 environmental study completed.

## ASSESSMENT OF ANNUAL CDBG PERFORMANCE

The 2002 Program Year was a very productive one for the Erie County Consortium. Highlights of the accomplishments are noted below as well as a description of important topics to pursue in future years.

### **A. HOUSING: CDBG ONLY**

#### **Accomplishments**

- One hundred and two (102) households were assisted by and completed home improvement projects through the CDBG rehabilitation loan, emergency assistance, rental rehabilitation, utility connection, and mobile home repair programs. This continues the high volume of work completed on an annual basis by Department of Environment and Planning Staff.
- The 2002 Program Year marked the first 12-month period that reflected compliance with federal lead paint requirements. There was an initial fear that the Consortium lacked the necessary capacity to continue the high number of annual rehab case completions. This fear proved unnecessary as over 33 individuals received lead training in interim control work practices. In addition, Erie County engaged Stohl Environmental Services to undertake all required paint testing, risk assessment, and clearance tests. This helped streamline the lead testing aspect of the Program and freed up County Staff for their traditional role of basic housing inspections, work write-ups, and payment processing.
- The 2002 Program was also the first full year that the Village Center Revitalization (VCR) Program was operational. The inauguration of this effort in 2001 announced a 40% set aside of all CDBG and HOME housing funds toward structures located in villages, hamlet centers, and cities.

Seventeen households have been assisted since April 1, 2002, having a total dollar value of \$216,793. It is expected that more targeted marketing efforts will occur in 2003 to better promote this effort.

- The Woodland Place Senior Apartments was completed in 2002. This 86-unit complex located in the Town of Lancaster received \$400,000 in CDBG monies for land acquisition and site improvements.

- A Countywide Commercial Façade Program was not undertaken in 2002. County staff is awaiting implementation of the Village of Springville Pilot Façade Program to see if the administrative structure can be applied to other County areas. This is expected to get underway in 2003.

### **Future Items**

- The Mobile Home Program Wait List continues to have over 150 households seeking assistance. In 2003 the selection process will replace the “first come, first served” approach with a method that gives priority based on age, income, and condition of each particular park. This will serve to better target the Consortium’s limited resources currently available for the mobile home effort.
- The outreach or marketing process undertaken for the housing element of the Village Center Revitalization Program will be more targeted toward households in need. The planning consultant firm utilized in the VCR Program has completed a housing survey condition report for the four participating communities. Direct mailings will be sent to applicable addresses where the survey has identified a dilapidated condition. Information in the mailing will describe County housing programs that are available to remedy the poor housing condition.

## **B. COMMUNITY PROJECTS:**

### **Accomplishments**

- Twenty-seven projects were completed, and fourteen projects are underway. This reflects well on the municipalities’ ability to move projects along at a rapid pace.
- The 2002 Program Year included a mid-year amendment. This allowed the one-year suspension or deletion of five projects from the 2000, 2001, and 2002 Action Plans and the subsequent inclusion of the following projects:
  1. Burmon Street Playground Improvements – Town of Orchard Park
  2. Sidewalk Rehabilitation – Village of Akron
  3. Senior Center Parking Lot – Town of Elma
  4. Senior Center Improvements – Town of Orchard Park
  5. Fire Hall – Handicapped Accessibility – Town of Aurora/Village of East Aurora
  6. Industrial Park Infrastructure Improvements – Town of West Seneca

The mid-year amendment will become a standard management tool by the Consortium to insure the expeditious expenditure of CDBG funds. These projects



were removed from the applicable Action Plan year where they were first approved (i.e. 2000, 2001, and 2002). The projects were facing various hurdles in getting underway, and were not likely to utilize CDBG monies within the balance of the 2002 Program Year. In some cases these projects were re-instated to the funding cycle by being part of the 2003 Action Plan.

**C. ECONOMIC DEVELOPMENT:** See Pages 39 – 44.

**D. FINANCIAL REPORTING:**

Reference should be made to CDBG Financial Summary Report included as **Attachment C** to this CAPER.

**Accomplishments**

- During the 2002 Program Year \$5,996,399.32 was expended through the CDBG Program, of which \$939,562.85 was for Planning and Administration. Of the remaining \$5,056,836.47, 93.99% was expended to benefit low- and moderate-income households. This compares to the \$4,408,804 expended in 2001, with \$911,375 in Planning and Administration, and the remaining \$4,162,951 expended for 94.42% of low- and moderate-income households.
- Federal regulations permit up to 20% of all expenditures within a Program Year to be utilized for planning and administrative activities. In 2002 the Consortium utilized only 18.49% for such purposes.
- As of March 31, 2003 the Consortium had .986 times the 2002 grant award available for expenditures. This is below the 1.5 times standard defined in the federal regulation governing the CDBG Program. The figure as of January 31, 2003 was 1.26% (Timeliness Test).

***PUBLIC REVIEW PROCESS***

The draft Consolidated Annual Performance Report (CAPER) underwent a public review process. The latter included a direct mailing of the draft report to all Project Selection Committee Members within Erie County and members of the Coordinating Committee. A public notice regarding the availability of the document was published in the Buffalo News and the Buffalo Criterion during the week of June 2, 2003. A public hearing was held on June 26, 2003 at 10:00 A.M. in Room 1004 of the Erie County Rath Building. The draft CAPER also appeared on the Erie County Web Page for public review. There were no comments received during the public review process.

***SECTION 3 REPORT***

Reference should be made to HUD FORM 60002 - Economic Opportunities for Low- and Very-Low Income Persons In Connection with Assisted Projects. The document is included as **Attachment D**.

### ***Integrated Disbursement Information System (IDIS) Reports***

The following reports were generated in the HUD IDIS Program and are available for public review at the office of the Erie County Department of Environment and Planning, Edward A. Rath County Office Building, 95 Franklin Street, 10th Floor, Buffalo, New York 14202. Contact: Community Planning Coordinator – Thomas J. Dearing at (716) 858-7256.

These are considered to be part of the CAPER document.

- Summary of Accomplishments Report
- Summary of Activities Report
- Consolidated Annual Performance and Evaluation Report
- Financial Summary Report

# **ATTACHMENT A**

## **ANNUAL PERFORMANCE REPORT HOME PROGRAM**

**FORM 40107**

# **ATTACHMENT B**

## **HOME MATCH REPORT**

**ATTACHMENT C**  
**CDBG FINANCIAL SUMMARY**  
**IDIS REPORT C04PR26**

**FINANCIAL SUMMARY ATTACHMENT**

---

Erie County, New York – Urban County Consortium  
Annual Performance Report for 2002 Program Year

**Loans and other receivables:**

1. Total number of loans outstanding and principal balances owed at the end of the reporting period:

Single-unit rehab	1,468	
O/S Balance		\$ 14,030,918.00
Multi-unit rehab	43	
O/S Balance		\$ 460,699.00
Econ. Development not-for-profit agencies	18	
O/S Balance		\$ 2,430,910.11
Econ. Development for-profit agency	16	
O/S Balance		\$ 1,277,181.00
Commercial façade rehab	3	
O/S Balance		\$ 9,688.00

2. Loans in default for which balance was written off due to foreclosure, bankruptcy action or hardship waiver. The loan balance is noted.

AHP 48	Affordable Housing Loan	Foreclosure	\$ 26,650.67
AHP 169	Affordable Housing Loan	Foreclosure	\$ 2,250.00
ECBDG	Commercial Loan	Bankruptcy	\$ 71,321.00
ECE 115	Emergency Rehab Loan	Hardship Waiver	\$ 5,000.00
ECRDC	Commercial Loan	Bankruptcy	\$ 184,019.00
FHB 20	First Time Home Buyer Loan – Hamburg	Hardship Waiver	\$ 6,250.00
FHE 149	First Time Home Buyer Loan	Partial Hardship Waiver	\$ 6,562.55
FHE 352	First Time Home Buyer Loan	Foreclosure	\$ 7,179.75
LCDC Loan	Commercial Loan	Bankruptcy	\$ 30,463.79
LCDC Loan	214 Ingham Ave.	Foreclosure	\$ 6,650.93
LCDC Loan	2712 Hamburg Turnpike	Foreclosure	\$ 2,829.64
RCE 1935	Housing Rehab Loan	Foreclosure	\$ 14,987.00
RCE 2172	Housing Rehab Loan	Partial Hardship Waiver	\$ 11,100.00
RCE 2244	Housing Rehab Loan	Partial Hardship Waiver	\$ 12,667.00
RCR 101	Rental Rehab Loan	Hardship Waiver	\$ 30,000.00
RHE 1981	Housing Rehab Loan	Foreclosure	\$ 19,500.00
RHE 2136	Housing Rehab Loan	Foreclosure	\$ 11,913.00
RLP 1686	Housing Rehab Loan	Foreclosure	\$ 13,025.00
RLP 963	Housing Rehab Loan	Bankruptcy	\$ 14,200.00
RLP 971	Housing Rehab Loan	Hardship Waiver	\$ 16,775.00
WSA 330	West Seneca Rehab Loan	Foreclosure	\$ 12,190.00

## PROGRAM INCOME RECEIVED

<u>PROGRAM INCOME</u>	<u>EARNED</u>	<u>DRAWN IN IDIS</u>
ERIE COUNTY COMMUNITY PROJECTS	\$ 11,253.30	\$ 2,610.94
ECONOMIC DEVELOPMENT	\$ 352,178.59	\$ 486,661.06
ERIE COUNTY HOUSING	\$ 392,625.69	\$ 347,199.42
ERIE COUNTY/LACKAWANNA HOUSING	\$ 25,411.83	\$ 0.00
WEST SENECA HOUSING	\$ 72,786.18	\$ 62,697.33
ECIDA – RDC	\$ 392,464.00	\$ 502,429.00
ECIDA – BDF	\$ 278,013.00	\$ 18,365.00
LCDC – SBIF	\$ 15,559.37	\$ 2,194.66
LCDC – REVOLVING	<u>\$ 24,289.43</u>	<u>\$ 29,759.94</u>
	<b>\$1,564,581.39</b>	<b>\$1,451,917.35</b>

## REVOLVING FUND BALANCES

### Cash Balance Less Interest (Per Bank Statements)

RDC	\$3,066,317.00
BDF	\$ 905,758.71
LCDC	\$ 361,641.89
LACKAWANNA (CITY)	\$ 15.00
WEST SENECA RLP	\$ 6,141.50
ERIE COUNTY RLP	\$ 63,140.72
ERIE COUNTY/LACKAWANNA HOUSING RLP	\$ 44,572.35
ECONOMIC DEVELOPMENT AND COMMUNITY PROJECTS	<u>\$ 13,294.31</u>
	<b>\$4,460,881.48</b>



# **ATTACHMENT D**

## **SECTION 3 REPORT**

### **FORM 60002**

# **DRAFT COPIES TO BE SENT TO:**

**27 – CONSORTIUM/HOME MUNICIPALITIES  
(some on CC and PSC list)**

**12 - COORDINATING COMMITTEE**

**9 - CONSORTIUM PROJECT SELECTION  
COMMITTEE MEMBERS**

**T/HAMBURG (included in CC Labels)**

**1 - ECIDA**

**1 – LCDC (included in CC Labels)**

**7 - IN-HOUSE**

**order 54 draft copies**

# **FINAL COPIES TO BE SENT TO:**

**5 – HUD – R. Guadagno**

**27 – CONSORTIUM/HOME MUNICIPALITIES  
(some included in CC and PSC list)**

**12 - COORDINATING COMMITTEE**

**9 - CONSORTIUM PROJECT SELECTION  
COMMITTEE MEMBERS**

**T/HAMBURG (included in CC Labels)**

**1 - ECIDA**

**1 – LCDC (included in CC Labels)**

**8 - IN-HOUSE**

**order 62 draft copies**